



# City of San Leandro

Meeting Date: June 15, 2015

## Staff Report

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**File Number:** 15-325 **Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.D.

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Keith Cooke  
Engineering & Transportation Director

**FINANCE REVIEW:** David Baum  
Finance Director

**TITLE:** Staff Report for a Resolution Authorizing the City Manager to Enter the City into a Master Programs Funding Agreement with the Alameda County Transportation Commission for the Distribution and Receipt of Measure BB Transportation Sales Tax Revenue

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### SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council approve and authorize the City Manager to enter the City into a 1-year Master Programs Funding Agreement (MPFA) with the Alameda County Transportation Commission (Alameda CTC). The new agreement will serve as the contract for distribution and receipt of Measure BB transportation sales tax revenues.

### BACKGROUND

On November 4, 2014, the voters of Alameda County, pursuant to the provisions of the Local Transportation Authority and Improvement Act, California Public Utilities Code Section 180000 et seq., approved Measure BB, thereby authorizing Alameda CTC to administer the proceeds from the extension of an existing one-half of one percent transaction and use tax scheduled to terminate on March 31, 2022, and the augmentation of the tax by one-half of one percent.

The duration of the tax will be 30 years from the initial year of collection, which begins April 1, 2015, with said tax to terminate/expire on March 31, 2045. The tax proceeds will be used to pay for the investments outlined in the 2014 Alameda County Transportation Expenditure Plan ("2014 TEP"), as it may be amended.

Measure BB requires that the City enter into a Master Programs Funding Agreement (MPFA) with the Alameda CTC in order to distribute Measure BB funds. This Agreement delineates the requirements of the Direct Local Distribution (DLD) funds; funds which are allocated directly to local jurisdictions and transit operators, as authorized by Measure BB and detailed in the 2014 TEP.

Discretionary funds identified in the 2014 TEP are not the subject of this Agreement and the City will have to enter into a separate agreement for those funds. The DLD funds will be available for distribution once an agreement is executed with the State Board of Equalization (BOE) and the first revenue payment is received from the BOE.

**Measure BB Funds:** The Measure BB Sales Tax generates approximately \$120 million per year for Alameda County. The City will receive approximately \$1.9 million per year of Measure BB “pass-through funds” for three types of programs:

- Bicycle and Pedestrian Safety
- Local Streets and Roads
- Paratransit

## **Analysis**

### **Master Programs Funding Agreement**

The MPFA specifies the types of Measure BB funds that the City can receive from the Alameda CTC, including DLD and grant funds. The Alameda CTC expects to allocate Measure BB funds pursuant to the MPFA from April 1, 2015 through June 30, 2016. The MPFA oversees the following types of distributions:

- Bicycle and Pedestrian Safety: Measure BB DLD
- Local Streets and Roads: Measure BB DLD
- Paratransit: Measure BB DLD

The MPFA includes the following policies that govern the use of funds.

- **Timely Use of Funds/Reserve Fund Policy:** Increase the accountability of each jurisdiction in planning for and expending funds
- **Reserve Fund Policy:** Directs recipients on creation and usage of reserve accounts for capital, operations and undesignated funding account
- **Rescission of Fund Policy:** Fund a redistribution mechanism for enforcement of the Timely Use of Funds Policy
- **Transportation Purposes Only Policy:** Improved definition of authorized fund use
- **Non-Substitution of Funds Policy:** Requires the City to supplement existing revenues used for transportation rather than replace such funds
- **Fund Exchange Policy:** Specifies that fund exchanges must be made for transportation purposes
- **Staff Cost Limitations Policy:** Eliminates the ability to charge indirect costs
- **Bicycle/Pedestrian Plan and Complete Streets policy:** Requires the City to keep its Bicycle and Pedestrian Plan up to date and adopt a Complete Streets Policy
- **Pavement Condition Index (PCI) Reporting:** Requires the City to report its PCI and plans for PCI improvement

It should be noted that the 2014 TEP identifies criteria that will require the development of specific policies and procedures to implement. Examples of these criteria include local contracting, performance based measurements, distribution formulas, and geographical equity formulas. This Measure BB MPFA will serve as the initial master agreement to disburse Measure BB DLD for the initial period from the first disbursement until June 30, 2016. During this period ACTC staff will develop the necessary policies and procedures for long term

implementation of Measure BB DLD funds. In conclusion, staff believes that the agreement is reasonable, fair and is comparable to prior agreements executed for Measure B grant funding.

**Applicable General Plan Policies**

14.02 Funding - Aggressively pursue state and federal funding for bicycle and pedestrian improvements, while also including funding for bicycle and pedestrian improvements in the City's Capital Improvement Program.

15.07 Allocation Of Regional Funds - Ensure that the City receives its fair share of the public funds allocated for transit services within the region.

20.01 Coordination With Regional Agencies - Work closely with the Metropolitan Transportation Commission, the Alameda County Congestion Management Agency and other agencies to address regional transportation issues affecting San Leandro.

**Legal Analysis**

The City Attorney's Office reviewed the MPFA, and it is approved as to form.

**Fiscal Impacts**

Execution of the MPFA will permit transfer of new Measure BB transportation funds to provide the City additional funding for paratransit, street maintenance and bicycle and pedestrian improvements.

**ATTACHMENT**

- Alameda CTC Master Programs Funding Agreement (Draft)

**PREPARED BY:** Keith R. Cooke, Director, Engineering and Transportation Department

**MASTER PROGRAMS FUNDING AGREEMENT**  
**between the**  
**ALAMEDA COUNTY TRANSPORTATION COMMISSION**  
**and the**  
**[insert RECIPIENT]**

This Master Programs Funding Agreement (“AGREEMENT”), effective the 1<sup>st</sup> of April 2015, is entered into by and between the Alameda County Transportation Commission (“ALAMEDA CTC”) and the **[insert RECIPIENT]** (“RECIPIENT”).

**RECITALS**

A. On November 4, 2014, the voters of Alameda County, pursuant to the provisions of the Local Transportation Authority and Improvement Act, California Public Utilities Code Section 180000 et seq., approved Measure BB, thereby authorizing ALAMEDA CTC to administer the proceeds from the extension of an existing one-half of one percent transaction and use tax scheduled to terminate on March 31, 2022, and the augmentation of the tax by one-half of one percent.

B. The duration of the tax will be 30 years from the initial year of collection, which begins April 1, 2015, with said tax to terminate/expire on March 31, 2045. The tax proceeds will be used to pay for the investments outlined in the 2014 Alameda County Transportation Expenditure Plan (“2014 TEP”), as it may be amended.

C. This AGREEMENT delineates the requirements of the Direct Local Distribution (DLD) funds; funds which are directly allocated to local jurisdictions and transit operators, as authorized by Measure BB and detailed in the 2014 TEP. Discretionary funds identified in the 2014 TEP are not the subject of this AGREEMENT and RECIPIENT will be required to enter into a separate agreement for those funds.

D. The DLD funds will be available for distribution once an agreement is executed with the State Board of Equalization (BOE) and the first revenue payment is received from the BOE.

E. This AGREEMENT was originally approved by the governing body of the ALAMEDA CTC on May 28, 2015.

NOW, THEREFORE, it is mutually agreed by and between the parties as follows:

## ARTICLE I: FUNDING ALLOCATIONS

This AGREEMENT authorizes the ALAMEDA CTC to allocate the DLD funds derived from Measure BB as described in the 2014 TEP and summarized in Table A: Measure BB DLD Investment Summary. DLD funds shall be allocated from net revenues after BOE and administration expenses.

<b>TABLE A: MEASURE BB DLD INVESTMENT SUMMARY</b>	
<b>Investment Category</b>	<b>Program</b>
Transit: Operations, Maintenance and Safety Program (OMSP)	AC Transit OMSP
	Altamont Commuter Express (ACE) OMSP
	San Francisco Bay Area Rapid Transit District (BART) Maintenance
	San Francisco Bay Area Water Emergency Transportation Authority (WETA) OMSP
	Livermore Amador Valley Transit Authority (LAVTA) OMSP
	Union City Transit OMSP
Affordable Transit for Seniors and People with Disabilities (Paratransit)	City-based and Locally Mandated
	East Bay Paratransit Consortium– AC Transit
	East Bay Paratransit Consortium - BART
Direct Allocation to Cities and County (Local Streets and Roads)	Local streets maintenance and safety program
Bicycle and Pedestrian Infrastructure & Safety	Bicycle and pedestrian direct allocation to cities and Alameda County

A. **Transit (OMSP)** - ALAMEDA CTC will distribute funds based on set percentages detailed in the 2014 TEP. RECIPIENT's percentage fund distribution, if applicable, is detailed in EXHIBIT A - MEASURE BB DIRECT LOCAL DISTRIBUTION SUMMARY, attached hereto and by this reference made a part of this AGREEMENT.

1. RECIPIENT shall use such funds for maintenance and operations of transit services and may include maintenance of transit services, restoration of service cuts, expansion of transit services, and passenger safety and security.

2. The Transit OMSP funds shall be subject to the requirements for "Measure B Mass Transit Pass-through Funds," as detailed in the ALAMEDA CTC Mass Transit Program Implementation Guidelines, and said guidelines are hereby incorporated into this AGREEMENT by reference.

B. **Affordable Transit for Seniors and People with Disabilities (Paratransit)**

1. City and Local Transit Operator

a. ALAMEDA CTC will distribute funds based on the percentage of the population over age 70 in each of four planning areas for city-based and mandated paratransit services of local bus transit providers. Funds may be further distributed to individual cities within each planning area based on a formula refined by ALAMEDA CTC's Paratransit Advisory and Planning Committee ("PAPCO"). RECIPIENT's initial percentage fund distribution, if applicable, is detailed in Exhibit A subject to change based on changes in annual population.

b. Each planning area is defined in Exhibit B attached hereto and by this reference made a part of this AGREEMENT.

c. RECIPIENT shall use such funds for implementation of locally developed solutions to address the mobility challenges of older adults and people with disabilities.

2. East Bay Paratransit Consortium

a. ALAMEDA CTC will distribute funds based on set percentages detailed in the 2014 TEP. RECIPIENT's percentage fund distribution, if applicable, is detailed in Exhibit A.

b. RECIPIENT shall use such funds towards meeting RECIPIENT's responsibilities under the Americans with Disabilities Act (ADA).

3. The ALAMEDA CTC Paratransit Program Implementation Guidelines provide program eligibility and fund usage guidelines, definitions, additional requirements, and guideline adoption details. Said guidelines are hereby incorporated into this AGREEMENT by reference.

**C. Local Streets and Roads**

1. ALAMEDA CTC will distribute funds pursuant to a formula weighted 50 percent by the population of the jurisdiction within the subarea and 50 percent by the number of road miles within the subarea. RECIPIENT's initial percentage fund distribution, if applicable, is detailed in Exhibit A subject to change based on changes in annual population and road mile projections.

2. RECIPIENT shall spend a minimum of 15% of all funds received on project elements directly benefitting bicyclists and pedestrians.

3. RECIPIENT shall use such funds for any local transportation need based on local priorities, including street maintenance, bicycle and pedestrian projects, bus stops, and traffic calming.

4. Local Streets and Roads funds are subject to the requirements for "Measure B Local Streets and Roads Pass-through Funds" as detailed in the ALAMEDA CTC Local Streets and Roads Program Implementation Guidelines, and said guidelines are hereby incorporated into this AGREEMENT by reference.

**D. Bicycle and Pedestrian Paths and Safety**

1. ALAMEDA CTC will distribute funds pursuant to a formula weighted 100 percent by the jurisdiction's share of the population. RECIPIENT's initial percentage fund distribution, if applicable, is detailed in Exhibit A subject to change based on changes in annual population.

2. RECIPIENT shall use such funds for planning, construction and maintenance of bicycle and pedestrian projects and programs, with focus on high-priority projects described in RECIPIENT's Bicycle and Pedestrian Master Plans.

3. Bicycle and Pedestrian Paths and Safety funds are subject to the requirements for "Measure B Bicycle and Pedestrian Pass-through Funds" as detailed in the ALAMEDA CTC Bicycle and Pedestrian Safety Program Implementation Guidelines, and said guidelines are hereby incorporated into this

AGREEMENT by reference.

## **ARTICLE II: PAYMENTS AND EXPENDITURES**

### **A. ALAMEDA CTC's Duties and Obligations**

1. Within five working days of actual receipt of the monthly Measure BB sales tax revenues from the BOE, ALAMEDA CTC shall remit to the RECIPIENT its designated amount of DLD funds disbursed on a monthly basis by a set formula for distribution.

2. ALAMEDA CTC shall annually update the Measure BB sales tax revenue projections and the resulting funds allocation formulas to reflect the most current population using the California Department of Finance's annual population estimates (Report E-1 published in May) and maintained road mileage from the Department of Transportation as it is made available. ALAMEDA CTC shall use the updated Measure BB program allocation formulas in the allocations beginning July 1 of each new fiscal year, which is from July 1 to June 30 in the State of California. ALAMEDA CTC shall provide an annual projection of Measure BB DLD estimated to be distributed to each RECIPIENT for each investment category RECIPIENT is eligible to receive before the beginning of each new fiscal year.

3. ALAMEDA CTC shall report monthly the amount of Measure BB revenues distributed to RECIPIENT by each investment category for the fiscal year and for the total program to date.

4. ALAMEDA CTC shall provide for an independent annual audit of its financial statements including revenues and expenditures and also the calculation of the allocation formula for distributing Measure BB DLD funds to various recipients and render an annual report to the ALAMEDA CTC Commission within 180 days following the close of the fiscal year. ALAMEDA CTC shall render an annual report on Measure BB funds to the Citizens Watchdog Committee (Independent Watchdog Committee) as soon thereafter as practical.

5. ALAMEDA CTC shall provide timely notice to RECIPIENT prior to conducting an audit of any expenditure made by RECIPIENT to determine whether such expenditures are in compliance with this AGREEMENT and the 2014 TEP.

### **B. RECIPIENT's Duties and Obligations**

1. RECIPIENT shall expend all Measure BB funds distributed to the RECIPIENT in compliance with the 2014 TEP guidelines, including the ALAMEDA CTC Implementation Guidelines, as they may be adopted or amended by ALAMEDA CTC from time to time.

2. RECIPIENT shall set up and maintain an appropriate system of accounts to report on Measure BB funds received. RECIPIENT must account for Measure BB funds, including any interest accrued, separately from any other funds it receives from ALAMEDA CTC. The accounting system shall provide adequate internal controls and audit trails to facilitate an annual compliance audit for the Measure BB funds and the respective usage and application of said funds. ALAMEDA CTC and its representatives, agents and nominees shall have the absolute right at any reasonable time to inspect and copy any accounting records related to such funds, except to the extent specifically prohibited by applicable law.

3. RECIPIENT hereby agrees to and accepts the formulas used in the allocation of Measure BB revenues as reflected in the ballot measure and the 2014 TEP, and agrees to accept and utilize the California Department of Finance Estimates of Population figures (Report E-1, updated each May) and

the maintained road mileage from the Department of Transportation as it is made available for the annual update of the allocation formulas to begin in each new fiscal year.

### ARTICLE III: POLICIES ON USE OF FUNDS

#### A. **Timely Use of Funds Policy**

1. Except for those funds properly placed into a reserve fund pursuant to **Section B** below, all Measure BB funds received by RECIPIENT shall be spent expeditiously, and no unexpended funds are allowed, unless a written request is submitted to the ALAMEDA CTC and approved by the Commission through the annual compliance audit and reporting process.

B. **Reserve Fund Policy:** RECIPIENT may reserve funds for specified periods of time, as defined in each reserve program, which ALAMEDA CTC will monitor through the annual compliance audit and reporting process described in **Article 4**. RECIPIENT may establish the following separate types of reserve funds:

1. **Capital Fund Reserve:** RECIPIENT may establish a specific capital fund reserve to fund specific large capital project(s) that could not otherwise be funded with a single year's worth of Measure BB DLD funds. If a capital fund reserve is established by RECIPIENT, it must be done as part of the Annual Program Compliance Reporting process as defined in Article IV.B.

a. RECIPIENT may collect capital funds during not more than three fiscal years, and shall expend all reserve funds prior to the end of the third fiscal year immediately following the fiscal year during which the reserve was established (e.g., if a reserve is established at any time during fiscal year 2015-2016 (FY 15-16), RECIPIENT may collect reserve funds during some or all of FY 15-16, FY 16-17 and FY 17-18, and must spend the reserve funds prior to the end of FY 18-19).

b. RECIPIENT shall report implementation schedules and funding plans for each proposed project to be funded from the reserve in RECIPIENT's annual program compliance report.

c. RECIPIENT may seek a single one-year extension for a given reserve fund if RECIPIENT demonstrates that unforeseen and extraordinary circumstances have occurred that would justify the extension. RECIPIENT shall submit a request for such an extension in writing to ALAMEDA CTC's executive director. The ALAMEDA CTC Commission, in its sole discretion, will make a determination as to whether to approve or deny the extension request and will notify RECIPIENT of its action in writing.

2. **Operations Fund Reserve:** RECIPIENT may establish and maintain a specific reserve to address operational issues, including fluctuations in revenues, and to help maintain transportation operations. . This fund may not contain more than 50 percent of annual DLD revenues, unless an exception is requested in writing and approved by the ALAMEDA CTC Commission. This fund may be a revolving fund and is not subject to an expenditure timeframe. If an operations fund reserve is established by RECIPIENT, it must be done as part of the Annual Program Compliance Reporting process as defined in Article IV.B.

3. **Undesignated Fund Reserve:** RECIPIENT may establish and maintain a specific reserve for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds for a project or program. This fund may not contain more than 10 percent of annual DLD revenues, unless an exception is requested in writing and



approved by the ALAMEDA CTC Commission. If an undesignated fund reserve is established by RECIPIENT, it must be done as part of the Annual Program Compliance Reporting process as defined in Article IV.A.3.

a. RECIPIENT shall report the range of potential uses for the reserve funds in its annual compliance report.

C. **Rescission of Funds Policy:** If RECIPIENT does not meet the timeliness requirements set forth in Section A and B, ALAMEDA CTC may determine the RECIPIENT does not need the unspent funds. In such case, unless the RECIPIENT requests and ALAMEDA CTC approves an extension to the applicable deadline for the Capital Fund Reserve as described in Article III.B.1, RECIPIENT must return unspent funds and all interest earned thereon to ALAMEDA CTC. All such funds returned to ALAMEDA CTC shall be placed into an account for reallocation to the same programmatic type for transportation improvements in the county.

D. **Other Expenditure Restrictions:**

1. **Transportation Purposes Only:** RECIPIENT shall use all Measure BB funds solely for transportation purposes as defined by the authorizing ballot measure. Any jurisdiction that violates this provision must fully reimburse all misspent funds, including all interest that would have been earned thereon.

2. **Non-Substitution of Funds:** RECIPIENT shall use Measure BB funds, pursuant to Public Utilities Code Section 180000 *et seq.*, to supplement and not replace existing property taxes used for transportation purposes.

3. **Fund Exchange:** Any fund exchanges made using Measure BB must be made for transportation purposes. ALAMEDA CTC will consider exchange proposals on a case-by-case basis.

4. **Staff Cost Limitations:** Direct costs associated with the delivery of programs and projects associated with Measure BB programs, including direct staff costs and consultant costs, are eligible uses of Measure BB funds. ALAMEDA CTC does not allow indirect costs, unless the RECIPIENT submits an independently audited/approved Indirect Cost Allocation Plan.

## ARTICLE IV: REPORTING REQUIREMENTS

RECIPIENT shall comply with each of the reporting requirements set forth below. If RECIPIENT fails to comply with one or more of these requirements, ALAMEDA CTC may withhold payment of further Measure BB funds to RECIPIENT until full compliance is achieved.

A. RECIPIENT shall submit to ALAMEDA CTC, on an annual basis and at the RECIPIENT's expense, an independently audited Measure BB financial statements and a compliance opinion of the funds received and used, including plans and reports of expenditures. RECIPIENT shall complete, certify, and provide the annual audited financial statements and compliance opinion to ALAMEDA CTC within 180 days following the close of each fiscal year.

B. RECIPIENT shall, by December 31 of each year, submit to ALAMEDA CTC, at the RECIPIENT's expense, a compliance report on programs and projects on which RECIPIENT expended Measure BB funds. In such report, RECIPIENT shall state how the funds were used and the benefits derived from the funded programs and projects, and establish fund reserves and amounts remaining in reserves and anticipated program and project expenditures. If RECIPIENT's expenditures in a fiscal year are less than the amount received during such year, RECIPIENT shall explain why revenues exceeded expenditures and

RECIPIENT's provide an implementation plan for the unexpended fund balances.

C. To be eligible for receipt of Local Streets and Roads funds, RECIPIENT shall provide ALAMEDA CTC with the certified number of maintained road miles within RECIPIENT's jurisdiction, which shall be consistent with the miles reported to state and federal agencies. RECIPIENT shall provide ALAMEDA CTC with the annual certified number of maintained road miles each fiscal year even if the number of miles for the fiscal year did not change. Road miles reported through the Department of Transportation shall be used in the updated Measure BB sales tax revenue allocation formula for distributing Measure BB funds and the new mileage shall be reflected in the distributions that start on July 1 of each new fiscal year.

D. RECIPIENT shall install or mount signage, such as those identified on the ALAMEDA CTC website ([http://www.alamedactc.org/app\\_pages/view/5269](http://www.alamedactc.org/app_pages/view/5269)), adjacent to Measure BB funded construction projects and on vehicles funded with Measure BB funds (e.g., RECIPIENT and ALAMEDA CTC logos; "Your Transportation Tax Dollars Help Fund the Operation of This Vehicle!") where practical, so Alameda County taxpayers are informed as to how RECIPIENT is using Measure BB funds. RECIPIENT shall include a description of signage and number of signs posted in the annual compliance report submitted to ALAMEDA CTC.

E. RECIPIENT shall provide current and accurate information on RECIPIENT's website, to inform the public on how RECIPIENT is using Measure BB funds, and shall also provide a link to ALAMEDA CTC's website.

F. RECIPIENT shall, at least annually, publish an article highlighting a project or program in which RECIPIENT has used Measure BB funds.

G. RECIPIENT shall actively participate in a Public Awareness Program, in partnership with ALAMEDA CTC and/or its community advisory committees, as a means of ensuring that the public has access to and has the ability to know which projects and programs are funded through Measure BB.

H. RECIPIENT shall make its administrative officer or designated staff available on request from ALAMEDA CTC to render a report or answer any and all inquiries in regards to RECIPIENT's receipt, usage, and compliance audit findings of its funds before ALAMEDA CTC's governing board and/or the Citizens Watchdog Committee (Independent Watchdog Committee) or community advisory committees, as applicable.

I. RECIPIENT agrees that ALAMEDA CTC may review and/or evaluate the project(s) or program(s) funded pursuant to this AGREEMENT. This may include visits by representatives, agents or nominees of ALAMEDA CTC to observe RECIPIENT's project or program operations, to review project or program data and financial records, and to discuss the project with RECIPIENT's staff or governing board.

## **ARTICLE V: OTHER PROVISIONS**

A. **Indemnity by RECIPIENT.** Neither ALAMEDA CTC, nor its governing body, elected officials, any officer, consultant, agent, or employee thereof, shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by RECIPIENT in connection with Measure BB funds distributed to RECIPIENT pursuant to this AGREEMENT. It is also understood and agreed, pursuant to Government Code Section 895.4, RECIPIENT shall fully defend, indemnify and hold harmless ALAMEDA CTC, its governing body, and all its officers, agents, and employees, from any liability imposed on ALAMEDA CTC for injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by RECIPIENT in connection with Measure BB funds distributed to RECIPIENT pursuant to this AGREEMENT.

B. **Indemnity by ALAMEDA CTC.** Neither RECIPIENT, nor its governing body, elected officials, any officer, consultant, agent, or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by ALAMEDA CTC under or in connection with any work, authority or jurisdiction delegated to ALAMEDA CTC under this AGREEMENT. It is also understood and agreed, pursuant to Government Code Section 895.4, ALAMEDA CTC shall fully defend, indemnify, and hold harmless RECIPIENT, and its governing body, elected officials, all its officers, agents, and employees from any liability imposed on RECIPIENT for injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by ALAMEDA CTC under or in connection with any work, authority or jurisdiction delegated to ALAMEDA CTC under this AGREEMENT.

C. **Jurisdiction and Venue:** The laws of the State of California will govern the validity of this AGREEMENT, its interpretation and performance, and any other claims related to it. All legal actions arising out of this AGREEMENT shall be brought in a court of competent jurisdiction in Alameda County, California and the parties hereto hereby waive inconvenience of forum as an objection or defense to such venue.

D. **Attorneys' Fees:** Should it become necessary to enforce the terms of this AGREEMENT, the prevailing party shall be entitled to recover reasonable expenses and attorneys' fees from the other party.

E. **Term:** The term of this AGREEMENT shall be from April 1, 2015 to June 30, 2016, unless amended or a new Master Programs Funding Agreement is executed with RECIPIENT, whichever date is earlier.

F. **Severability:** If any provision of this AGREEMENT is found by a court of competent jurisdiction or, if applicable, an arbitrator, to be unenforceable, such provision shall not affect the other provisions of the AGREEMENT, but such unenforceable provisions shall be deemed modified to the extent necessary to render it enforceable, preserving to the fullest extent permissible the intent of the parties set forth in this AGREEMENT.

G. **Modification:** This AGREEMENT, and its Exhibits, as well as the referenced ALAMEDA CTC Implementation Guidelines, constitutes the entire AGREEMENT. This AGREEMENT may only be changed by a written amendment executed by both parties. Notwithstanding the foregoing, the Implementation Guidelines may be changed from time to time by ALAMEDA CTC.

**[Signatures on next page]**

**IN WITNESS WHEREOF**, the parties have executed this AGREEMENT by their duly authorized officers as of the date first written below.

\_\_\_\_\_ (RECIPIENT)

**ALAMEDA COUNTY TRANSPORTATION  
COMMISSION (ALAMEDA CTC)**

By:

\_\_\_\_\_  
Name Date  
Title

By:

\_\_\_\_\_  
Arthur L. Dao Date  
Executive Director

Recommended

By:

\_\_\_\_\_  
Name Date  
Title

By:

\_\_\_\_\_  
Stewart D. Ng Date  
Deputy Director of Programming and  
Projects

Reviewed as to Budget/Financial Controls:

By:

\_\_\_\_\_  
Patricia Reavey Date  
Director of Finance and Administration

Approved as to Legal Form:

By:

\_\_\_\_\_  
Wendel, Rosen, Black & Dean LLP Date  
Legal Counsel to ALAMEDA CTC

## EXHIBIT A

## MEASURE BB DIRECT LOCAL DISTRIBUTION SUMMARY

Recipient	Investment Category - Program	Recipient's Percentage of Measure BB Total <sup>1</sup>
AC Transit	Paratransit - East Bay Paratransit Consortium	4.50 %
AC Transit	Transit: Operations, Maintenance and Safety Program	18.80 %
ACE	Transit: Operations, Maintenance and Safety Program	1.00 %
Alameda	Bicycle and Pedestrian Infrastructure & Safety	*
Alameda	Paratransit	*
Alameda	Local Streets and Roads	*
Albany	Bicycle and Pedestrian Infrastructure & Safety	*
Albany	Paratransit	*
Albany	Local Streets and Roads	*
BART	Paratransit - East Bay Paratransit Consortium	1.50 %
BART	Transit: Operations, Maintenance and Safety Program	0.50 %
Berkeley	Bicycle and Pedestrian Infrastructure & Safety	*
Berkeley	Paratransit	*
Berkeley	Local Streets and Roads	*
County of Alameda	Bicycle and Pedestrian Infrastructure & Safety	*
County of Alameda	Local Streets and Roads	*
Dublin	Bicycle and Pedestrian Infrastructure & Safety	*
Dublin	Local Streets and Roads	*
Emeryville	Bicycle and Pedestrian Infrastructure & Safety	*
Emeryville	Paratransit	*
Emeryville	Local Streets and Roads	*
Fremont	Bicycle and Pedestrian Infrastructure & Safety	*
Fremont	Paratransit	*
Fremont	Local Streets and Roads	*
Hayward	Bicycle and Pedestrian Infrastructure & Safety	*
Hayward	Paratransit	*
Hayward	Local Streets and Roads	*
LAVTA	Paratransit	*
LAVTA	Transit: Operations, Maintenance and Safety Program	0.50 %
Livermore	Bicycle and Pedestrian Infrastructure & Safety	*
Livermore	Local Streets and Roads	*
Newark	Bicycle and Pedestrian Infrastructure & Safety	*
Newark	Paratransit	*
Newark	Local Streets and Roads	*
Oakland	Bicycle and Pedestrian Infrastructure & Safety	*
Oakland	Paratransit	*
Oakland	Local Streets and Roads	*
Piedmont	Bicycle and Pedestrian Infrastructure & Safety	*
Piedmont	Local Streets and Roads	*
Pleasanton	Bicycle and Pedestrian Infrastructure & Safety	*
Pleasanton	Paratransit	*
Pleasanton	Local Streets and Roads	*
San Leandro	Bicycle and Pedestrian Infrastructure & Safety	*
San Leandro	Paratransit	*
San Leandro	Local Streets and Roads	*
Union City	Transit: Operations, Maintenance and Safety Program	0.25 %
Union City	Bicycle and Pedestrian Infrastructure & Safety	*
Union City	Paratransit	*
Union City	Local Streets and Roads	*
WETA	Transit: Operations, Maintenance and Safety Program	0.50 %

Note:

1. Pursuant to Article II.A.2, RECIPIENT's percentage may change based upon current annual population and/or road mile projections.

**EXHIBIT B**

**PLANNING AREAS FOR  
CITY AND LOCAL TRANSIT OPERATOR FUNDING  
(PARATRANSIT)**

<b>Planning Area</b>	<b>Description</b>
North County	Cities of Alameda, Albany, Berkeley, Emeryville, Oakland, and Piedmont
Central County <sup>1</sup>	Cities of Hayward and San Leandro, and the unincorporated area of Castro Valley, as well as other unincorporated lands governed by Alameda County in the Central Area.
South County	Cities of Fremont, Newark, Union City, as well as Union City Transit.
East County <sup>2</sup>	Cities of Livermore, Dublin, and Pleasanton, and all unincorporated lands governed by Alameda County in the East Area, and LAVTA.
<ol style="list-style-type: none"> <li>1. Funding for Livermore and Dublin will be assigned to LAVTA for their ADA-mandated paratransit program.</li> <li>2. Funding will be assigned to Hayward to serve the unincorporated areas.</li> </ol>	

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# City of San Leandro

Meeting Date: June 15, 2015

## Resolution - Council

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**File Number:** 15-326 **Agenda Section:** CONSENT CALENDAR

**Agenda Number:**

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Keith Cooke  
Engineering & Transportation Director

**FINANCE REVIEW:** David Baum  
Finance Director

**TITLE:** RESOLUTION Authorizing the City Manager to Enter the City into a Master Programs Funding Agreement with the Alameda County Transportation Commission for the Distribution and Receipt of Measure BB Transportation Sales Tax Revenue

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WHEREAS, on November 4, 2014, Alameda County voters approved the 2014 Transportation Expenditure Plan ("Measure BB"), a half-cent transportation sales tax that extends the existing 2000 Measure B transportation sales tax, and augments it by a one-half percent, to fund transportation projects and programs in Alameda County; and

WHEREAS, the Alameda County Transportation Commission ("Alameda CTC") is responsible for distributing Measure BB revenues to local jurisdictions to support bicycle and pedestrian infrastructure safety, local street maintenance and safety (local streets and roads), and transit and paratransit programs; and

WHEREAS, Measure BB requires that the City enter into a Master Programs Funding Agreement with the Alameda CTC in order to distribute Measure BB funds; and

WHEREAS, the Alameda CTC developed a Measure BB Master Programs Funding Agreement ("MPFA") that specifies Measure BB Direct Local Distribution ("DLD") funding distributions, Alameda CTC's responsibilities, and the City's responsibilities for revenues collected from April 1, 2015 through June 30, 2016; and

WHEREAS, the MPFA between the City of San Leandro and the Alameda CTC is presented to this City Council; and

WHEREAS, the City Council is familiar with the contents thereof, and the City Manager recommends approval of the MPFA.

NOW THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:



1. That the City of San Leandro shall use these local funds for local transportation programs; and
2. That said agreement substantially in the form presented is hereby approved and execution by the City Manager is hereby authorized; and
3. That the City Manager is authorized to make non-substantial revisions to said agreement, subject to the approval of the City Attorney; and
4. That an original executed agreement shall be attached to and made a part of this resolution.